

**KINGSTOWNE RESIDENTIAL OWNERS CORPORATION
ADMINISTRATIVE RESOLUTION NO. 08- 22**

(Policy concerning Homeowner Forum)

WHEREAS, Section 55-510 of the Virginia Code requires the Board of Trustees to provide a designated period of time during its meetings to allow members an opportunity to comment on any matter related to Kingstowne, subject to reasonable rules adopted by the Board;

WHEREAS, the Board has decided to clarify and adopt its rules for this member-comment period.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board shall schedule a Homeowner Forum during its meetings at a time on the agenda selected by the President, in accord with her/his reasonable discretion.
2. Homeowner Forum is restricted to members of record. If members wish to assign their speaking rights to others, they must seek and obtain approval from the Board in advance.
3. Members who wish to address the Board during Homeowner Forum must submit a written request received by the management office at least 5 business days before the date of the meeting of the Board. Such requests must include the issue to be discussed. Requests may be made by email.
4. The Board shall set aside a maximum of 10 minutes for Homeowner Forum, unless, for good cause, the Board votes to extend Homeowner Forum.
5. All speakers shall be limited to a maximum of five (5) minutes, but, if necessary in order to allot other speakers adequate time, the Vice President may allot a shorter period of time on a uniform basis. The Vice President shall administrate the time allotments.
6. A maximum of five (5) speakers will be allowed to address the Board at any single Homeowner Forum.
7. In order to preserve time for the rest of the Board's agenda, the Board reserves the right not to respond to members during Homeowner Forum and to respond at a later time in a manner determined by the Board.

EFFECTIVE DATE OF RESOLUTION

The Effective date of this Resolution shall be July 2nd, 2008.

I hereby certify that this Administrative Resolution was duly adopted by the Board of Trustees at a regular meeting on July 2nd, 2008.

KINGSTOWNE RESIDENTIAL OWNERS CORPORATION

By: Kathleen Snyder
Kathleen Snyder, President