

Kingstowne

KINGSTOWNE RESIDENTIAL OWNERS CORPORATION

POLICY RESOLUTION NO. 25

Homeowner Forum

WHEREAS, Section 55-510 of the Virginia Code requires the Board of Trustees to provide a designated period of time during its meetings to allow members an opportunity to comment on any matter related to Kingstowne, subject to reasonable rules adopted by the Board;

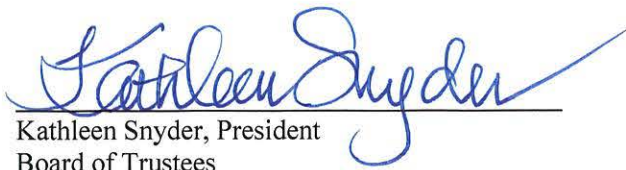
WHEREAS, the Board has decided to clarify and adopt its rules for this member-comment period;

NOW, THEREFORE, BE IT RESOLVED THAT;

1. The Board may schedule a Homeowner Forum during any or all of its meetings at a time on the agenda selected by the President, in accord with her/his reasonable discretion.
2. Homeowner Forum is restricted to members of record. If members wish to assign their speaking rights to others, they must seek and obtain approval from the Board in advance.
3. Members who wish to address the Board during Homeowner Forum must submit a written request received by the management office at least five (5) business days before the date of the meeting of the Board, using the form to do so. Such requests must include the issue to be discussed. Completed forms may be e-mailed.
4. The Board shall set aside a maximum of ten (10) minutes for Homeowner Forum, unless, for good cause, the Board votes to extend Homeowner Forum.
5. The Vice President shall administer the time allotments. All speakers shall be limited to a maximum of five (5) minutes, but if necessary, in order to allot other speakers adequate time the Vice President may allot a shorter period of time on a uniform basis.
6. A maximum of five (5) speakers will be allowed to address the Board at any single Homeowner Forum.
7. In order to preserve time for the rest of the Board agenda, the Board reserves the right not to respond to members during Homeowner Forum and to respond at a later time in a manner determined by the Board.
8. This policy replaces Administrative Resolution No. 08-22 (Policy concerning Homeowner Forum).

EFFECTIVE DATE OF RESOLUTION

The policy was approved on this 1st day of May 2019 by the Kingstowne Residential Owners Corporation Board of Trustees.



Kathleen Snyder, President
Board of Trustees
Kingstowne Residential Owners Corporation

Policy Name	Number	Approved	Revised
Homeowner Forum	25	May 1, 2019	



Kingstowne Residential Owners Corporation
6090 Kingstowne Village Parkway, Alexandria, VA 22315
Phone 703-922-9477
Fax 703-922-2713

Kingstowne Homeowner Forum Speaker Registration Form

Date of Request: _____

Name: _____

Street Address: _____ Neighborhood: _____

Home Phone: _____ Cell Phone: _____

Email: _____ Preferred Method of Contact: _____

Special Accommodation Needed: _____

Number of Other Attendees, in Addition to Speaker: _____

Summary of Speaker's Issue (additional information and exhibits may be attached to form):

Desired Remedy/Outcome:

FOR OFFICE USE ONLY: (recording of Board decisions, follow up items and date of written response to speaker)

Date: _____
Resident Name: _____
Street Address: _____
Kingstowne, VA 22315